

Generic Health and Safety Risk Assessment

Acheta Consulting Ltd

Assessment completed by: Dr John Simmons (Managing Director),

April 2017

Review date: May 2018

Introduction

During the course of your work you will be required to work in a wide range of sites and will encounter a variety of hazards. Most of these will be hazards common to many sites, so-called generic hazards, and it is the objective of this risk assessment to alert you to these, and to identify how the risks arising from such hazards may be minimised.

Some sites will also have specific hazards associated with them, for example, moving vehicles, explosive atmospheres, presence of asbestos, fragile roofs and surfaces, confined spaces etc. It is anticipated that you will be alerted to the risks arising from such hazards by these sites own induction and permit to work procedures.

In addition, you have been supplied with the following equipment, and must use this as circumstances demand:

- Hi-visibility coat and vest.
- Intrinsically safe torch.
- Safety glasses.
- Bump cap
- Hard hat

Those hazards that have been identified as generic are described below, together with an assessment of the degree of risk, and the means of controlling such risks:

As most of our work is concerned with food and allied industries it is intended that all employees will be required to be in possession of a valid SPA Food and Drink Safety Passport. This will form the basis of health and safety awareness training within the company.

Hazard	Assessment of risk	Who is at risk	Controls
Slips, trips and falls	High; these are the major cause of accidents in our client base.	Self	<p>Safety shoes will be provided and must be worn at all times when working on clients premises. Shoes should be replaced when tread becomes insufficient to provide a good level of grip.</p> <p>Hand-rails must be used when using stairs in clients premises.</p> <p>The separate risk assessment specifically relating to company issued footwear, and captive footwear provided by some clients, should also be consulted.</p>
Excessive noise	High; many of the sites where we work have noise levels likely to cause damage to the human ear.	Self	<p>You have been issued with ear-plugs and defenders, and must use either, or both, as site circumstances demand.</p> <p>Individuals are at liberty to have their hearing tested.</p>

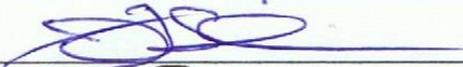
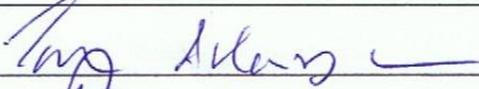
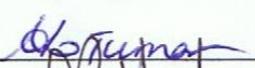
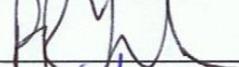
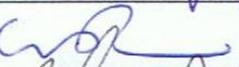
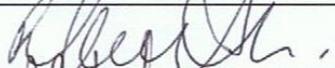
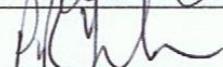
Working from stepladders	Moderate; you will occasionally need to use stepladders, primarily to access roof voids where pest monitors are sited. It is anticipated that this will be no more than a few times a week, and for periods not exceeding a total of more than 30 minutes per site on each occasion.	Self	<p>You have been issued with the HSE's leaflet 'Safe use of ladders and stepladders', and instructed in the main provisions concerning pre-use inspection and safety in use.</p> <p>You will inevitably be called upon to use your own judgement as to the safety of use of stepladders on individual sites, and should, in no circumstances, use ladders that you believe to be in any way unsafe, or when circumstances of use may be considered unsafe.</p>
Driving	Moderate; There is an unavoidable amount of driving involved in your job. Risks associated with this are clear, and efforts will be made to minimise these.	Self, other road users and pedestrians	<p>Driving will be minimised by providing hotel accommodation when working significant distances from home. As a rough guide, you will be expected to stay overnight when working any further than 150 miles away from home, for two or more consecutive days.</p> <p>Risks while driving should be minimised by taking regular breaks. As a guide, you should drive for no longer than 3 hours without taking a break.</p> <p>Risks will be further minimised by your being required to undertake the ROSPA driver risk assessment. Failing this will necessitate your undertaking a defensive driving course.</p> <p>You will be required to provide your driving licence for inspection at least once every year, together with insurance, MoT and service records for your vehicle.</p>
Inspection of process machinery	Moderate; You will be required to carry out inspections of process machinery and electrical panels as part of your normal work activities. There are obvious risks associated with unexpected start-up, or exposed electrical parts, whilst doing so.	Self	<p>Inspection of machinery internals must not be attempted whilst machinery is running or not isolated.</p> <p>True inspection of plant machinery must only be attempted when permission has been gained from site personnel. Where necessary plant should have been isolated and/or locked off in advance of such inspection and plant should undergo a pneumatic power drain where appropriate.</p> <p>You will be provided with a lock-off and personal padlock.</p>
Use of tools during inspections	Low; simple hand-tools, such as screwdrivers, spanners and allen keys will be needed to open machinery during plant inspection. These present a physical and microbiological hazard in food manufacturing sites.	Client; food products	<p>You will be expected to provide these tools, and check that they are clean and in good condition prior to each use. Any tools found to be in poor condition must be disposed of and replaced.</p>
Asthma and dermatitis	Low; many of the sites where we work contain dusts with allergic potential. Your exposure to these should be relatively slight.	Self	<p>You should be aware of the allergic potential of such dusts, and report any respiratory or skin complaints that could be associated with such exposure. You will then be required to obtain a report from a qualified medical practitioner.</p>

Allergic reaction	Low; many of the sites where we work handle materials such as nuts and milk powders. These may provoke severe allergic reaction in some individuals.	Self	You will have been questioned about this as part of your selection for employment, and you will not be required to enter sites handling such materials. Should you become aware of any possible developing allergic problem you must make your manager aware of this immediately.
Use of a computer or DSE	Low; you will be required to use computing equipment to produce a variety of documents. It is anticipated that this will rarely amount to more than two days in any one week. This work will generally be completed in your own home. A PC and/or lap-top will be provided. Regular use of a laptop should only be done with a detached keyboard fitted.	Self	A separate risk self-assessment will be carried out on your home working environment, such that the risks associated with computer use are minimised. In addition, PAT testing of all electrical equipment issued by the company will be undertaken at appropriate intervals as required by health and safety legislation.
Outside Working	Low; take into consideration the environmental conditions at the time. Consider inclement weather – cold, warm, wet, intense sun, high wind for example. Also consider height, if inspecting a roof, you will be at greater risk from high winds.	Self	If the weather is very warm and the sun intense, a hat (such as your bump cap) should be worn and SPF cream applied. Otherwise consider the time of day. For example, if warm carry out external inspection in the morning or late afternoon. Wear suitable clothing for cold weather; all consultants are supplied with a warm jacket. If in any doubt, cease work and inform your line manager.
Hand Care	Medium; Frequent hand-washing associated with work on some food sites can be detrimental to the skin on the hands.	Self	Post and pre-work creams are available on the majority of sites where hand washing is required. You are encouraged to use these creams where possible. Alternatively, you may carry (in your vehicle only) a suitable cream. A list of suitable HACCP and food safe agreed creams is available should you require them.
Environmental Dusts	Low; the sites where environmental dusts are an issue is minimal. However, the site themselves should risk assess their own environment and the dusts emitted from the process. Issues are often cumulative and chronic from constant exposure.	Self	If in doubt check with your site contact, observe all on site signage and follow procedure as defined by the site's Health and Safety responsible person. If for any reason you think you should be wearing a dust mask this will be obtained for you. If in any doubt, cease work and inform your line manager. Individuals are at liberty to have a lung capacity test carried out at your GP practice.
Roof Voids	High; Roof voids often require access for the purposes of pest inspection and the potential harm in a roof void is significant to catastrophic.	Self	You MUST follow all guidelines given by the site for access and safe working practice whilst in a roof void. Follow all permit directions given. Observe and abide by all signage. If in any doubt about anything regarding the roof void cease work immediately and inform your site contact or line manager.
Lone Working	High; working alone is not permitted in the following environments – confined space, near live exposed electricity, any area where	Self	When it is necessary to work alone on a site the following procedure should be adopted: Inform your site contact that you will be lone working, and your anticipated start and finish times in the lone working area. You should

	<p>there is a risk of violence or aggression.</p> <p>The particular individual and their health should be taken into consideration; heart problems for example.</p>		<p>contact your site contact once you are finished lone working. If no contact is received by the predicted time your site contact should take action to contact you and make a search on site in the area for you.</p> <p>If the site is unmanned you should inform your line manager of your entry and anticipated exit times, and should advise them when you exit the lone-working area.</p> <p>When lone-working you should have a mobile phone with you at all times.</p>
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Accompanying Documents
Company health and safety policy statement.
Health and safety law; what you should know.
Safe use of ladders and stepladders.
Working with VDU's

Signature below indicates that the above listed documents along with this Risk Assessment have been received.

Risk assessment received by:	Print name
	John Simmons
	Scott Baillie
	Mark Bowron
	Chris Swindells
	Ian Adamson
	Peter Goodrum
	Avril Turner
	Pete Yates
	Karen Bailey
	Adrian Ford
	Giles Dormor
	Robert Keitch
	

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